Kraków, January 11, 2019

**Numer pisma**

To Whom It May Concern,

Dear Sirs,

This is to confirm that **…………………….. (full name and surname**) **(academic affiliation: …………………………. (name of the mother university, city, country)** has been accepted as a guest lecturer at the Jagiellonian University, **Faculty of …………………………….** in Kraków, Poland, within the “Visiting Professors” Programme.

The above-named will be a guest of the JU in the period: **………………………………… (dates)**, during which time they will conduct a minimum of 60h of tuition for the JU students. The guest will receive remuneration for their work to the tune of 15 000 PLN (gross). The JU will provide the above-named guest with accommodation for the duration of their stay in one of the apartments rented by the university. Location:

**………………………. (adres dostępny w Zespole ds. Internacjonalizacji UJ)**

Should you have any questions regarding our university or the “Visiting Professors” Programme, do not hesitate to contact me.

Yours sincerely,

**(title, name and surname)**

Dean

Faculty of ……………………………….

Jagiellonian University